

YAW NKANSAH ADDO

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DATA ANALYST/DATABASE ADMINISTRATION /GRAPHIC AND WEB
DESIGNING/HARDWARE/NETWORKING/PROGRAMMING/ GENERAL BUSINESS
PRACTICES/TANK CALIBRATION

A motivated, adaptable, responsible and result-oriented young man with proven abilities in Information Technology. Able to fit in every work environment and identify areas of strength and weakness and implement company policies, standards, changes in operation and systems that optimize productivity and bottom line.

KEY ACHIEVEMENTS

- Calculated the Nationwide Market Shares of BDCs, OMCs and LPGMCs
- Analyzed National consumption of Petroleum Products into Regional, Districts, and Loading Depots.
Redesigned a new format for Oil Marketing Companies (OMCs) and Liquefied Petroleum Gas Marketing Companies (LPGMCs) for submitting their reconciled monthly volumes of all petroleum products purchased with CEPS certified Volumes and Bulk Distribution Companies (BDCS)
- Managed the IT section of Advanced Lubrication Technology during the installation of tracking devices and volume measuring sensors on fuel tankers for National Petroleum Authority in Ghana which is the first project of that magnitude in Africa and on a large scale in the world.
- Trained UPPF Department of Ghana's National Petroleum Authority on ROAM Vehicle Tracking Web Application used in monitoring the fuel tankers to enhance speedy operations.
- Administrated and Managed the ROAM Vehicle Tracking Web Application used in monitoring the fuel tankers

- Started and Managed the Tank Calibration Department at Elie Company Limited

EMPLOYMENT EXPERIENCE

Head of IT Department, Advanced Lubrication Technologies Limited) (West Africa, Ghana) (November 2016 - December 2017)

- Administrated and Managed the Bulk Road Vehicle Tracking Web Application used in monitoring the fuel tankers.
- Controlling and evaluating IT and electronic data operations
- Manage IT staff by recruiting, training and coaching employees, communicating job expectations and appraising their performance
- Preserve assets, information security and control structures
- Managed Servers Hosting Vehicle Tracking Application

Head of Tank Calibration Department, Elie Company Limited) (West Africa, Ghana) (May 2016 - October 2016)

- Calibration of Fuel Tankers with FARO 3D Scanner AND Geomagic Control Software
- Started and Managed the Tank Calibration Department at Elie Company Limited
- Trained Some of the staff on Tank Calibration before working at the Tank Calibration Department

IT Manager, Advanced Lubrication Technologies Limited) (West Africa, Ghana) (November 2013 - November 2015)

- Configuration of Tracking Devices
- Assisted the configuration and installation of Volume Measuring Sensor (VEGA)
- Poly Works
- Calibration of Fuel Tankers with FARO 3D Scanner
- Configuration of Chrom Boxes (Roam Works) before installation on Fuel Tankers
- Administrated and Managed the ROAM Vehicle Tracking Web Application used in monitoring the fuel tankers

National Service Personnel, National Petroleum Authority (Unified Petroleum Pricing Fund (UPPF), West Africa, Ghana) (October 2012 – October 2013)

- Reconcile Oil Marketing Companies (OMCs) and Liquefied Petroleum Gas Marketing Companies (LPGMCs) monthly volumes of all petroleum products purchased with CEPS certified Volumes and Bulk Distribution Companies (BDCS)
- Analyze National consumption of Petroleum Products into Regional, Districts and Loading Depots.
- Determine the Weighted Average Distance made by Fuel Tankers, Total Volume, and Number of Trips made and perform Freight Cost Analysis etc.
- Determined the Market Shares of Bulk Distribution Companies, Oil Marketing Companies and Liquefied Petroleum Gas Companies
- Vet OMCs/LPGMCs Monthly Returns submitted to the UPPF
- Maintain professional external relationship with all OMCs (Oil Marketing Companies), BDCs (Bulk Distributors Companies), Ghana Bunkering Services (GBS), Bulk Oil Storage & Transportation Company Limited (BOST) and LPGMCs (Liquefied Petroleum Gas Marketing Companies).

TECHNICAL PROFICEINCIES & KEY SKILLS

- Programming Languages HTML4/5, CSS2/3 , JavaScript/jQuery, C++ ,Visual Basic ,Structured Query Language
- Computer Hardware Troubleshooting and Repairs
- Adobe Creative Cloud
- Vega Flex
- Geomagic Control
- Ployworks
- Networking
- Microsoft Office Applications
- Internet Proficient

- Cybersecurity (Ethical Hacking)
- Avid Pro Tools
- Windows / Mac OS Troubleshooting
- Most ERP (Electronic Relation Program) Software's
- Configuring of Tracking Devices

EDUCATION, TRAINING AND CERTIFICATES

Ghana Standards Authority

- Training in Capacity Building in Flow Measurement

Wisconsin International University College, Accra, Ghana (2008 - 2012)

- BSc. Computer Science and Management Studies

Anglican Senior High School, Kumasi (2003 - 2006)

- West African Senior Secondary School Certificate Examination-
General Science

Intercom Programming & Manufacturing Co. (IPMC) Tema, Ghana (2006 - 2007)

- Microsoft Certificate of Achievement
- Networking Essential Plus Certificate
- Hardware & Networking Qualified Professional Certificate

St. Paul's Methodist Preparatory School, Tema (2000 - 2003)

- Basic Education Certificate Examination

Institute of Business and Computer Studies Certificate (1999 - 2000)

- Introduction to Disk Operating System
- Introduction to Computer

References are available upon request